

## **Institutional best practices-2019-2020**

Bishnu Samantaray Degree college is committed to providing quality education and fostering holistic development among its students. We believe that the key to achieving excellence in education lies in the continuous improvement of both students and teachers. Our institution strives to empower students, especially those belonging to economically disadvantaged backgrounds, by offering extra coaching, career counselling, and computer education programs. Transparency in our admission process is of utmost importance to us, and we adhere to the e-admission procedure established by the Government of Odisha. We are proud to emphasize that we do not charge any capitation fee, accept donations, or collect any form of additional payments from our students. Our admission committee diligently oversees the entire admission process to ensure fairness and equity.

### **Criterion I: Curricular Aspects**

#### **Quality Improvement of Students and Teachers**

We consider the enhancement of both students and teachers as the core objectives of our educational institution. We believe that a vibrant and evolving curriculum, combined with various support mechanisms, is essential for achieving these objectives. **Extra Coaching:** We recognize that every student is unique and may require additional support to excel academically. To address this, we offer supplementary coaching classes in various subjects. These classes are open to all students, with a special focus on those from economically disadvantaged backgrounds, including the Poor and OBC categories. **Career Counselling:** We understand that choosing the right career path is a critical decision for students. Our institution provides comprehensive career counselling services to help students make informed choices about their future. Our counselling sessions cover a wide range of career options and provide guidance on pursuing higher education or entering the job market. **Computer Education:** In today's digital age, computer literacy is essential. We offer computer education programs to equip students with essential computer skills. These programs are designed to bridge the digital divide and ensure that all students, regardless of their background, have access to computer education. **Teacher Development:** We recognize that the quality of education is directly linked to the competence and dedication of our teaching staff. Therefore, we encourage our teachers to continually upgrade their skills through professional development programs. Computer education is also extended to our teaching staff to ensure they are proficient in using technology for effective teaching and administration.

The institution periodically assesses the impact and effectiveness of these initiatives through feedback from students and teachers. We also review our curricular offerings to align them with emerging educational trends and industry requirements.

### **Criterion II: Teaching-Learning and Evaluation**

#### **Transparency in the Admission Process**

Bishnu Samantaray Degree college is committed to ensuring fairness and transparency in its admission procedures. We adhere to the e-admission process prescribed by the Government of Odisha to maintain consistency and equity in the selection of students. **E-Admission Procedure:** We have adopted the e-admission procedure as mandated by the government. This digital process streamlines the admission process and eliminates the scope for human bias or

favoritism. Prospective students can apply online, reducing the barriers faced by those from remote areas. **No Capitation Fee or Donations:** Our institution firmly adheres to the principle of not charging any capitation fee or accepting donations during the admission process. We believe that education should be accessible to all, and financial constraints should not hinder a student's right to quality education. **Monitoring by Admission Committee:** To ensure the integrity of our admission process, we have established an admission committee that diligently oversees the entire process. This committee comprises experienced faculty members and administrative staff who are responsible for verifying the adherence to all admission guidelines. **No Extra Charges:** We are committed to a policy of transparency, which extends to not collecting any extra money or imposing hidden charges on students during admission. Our fee structure is clearly defined and accessible to all applicants. **Merit-Based Selection:** Our admission process is based on merit, taking into account academic achievements and any relevant entrance examinations. We believe in providing equal opportunities to all eligible candidates.

**Diversity and Inclusivity:** We actively encourage students from diverse backgrounds to apply to our institution. Our admission committee ensures that there is no discrimination based on caste, creed, gender, or economic status.

**Feedback Mechanism:** We collect feedback from both students and parents about their experiences during the admission process. This feedback is used to make continuous improvements and enhance the transparency of our admission procedures.

Bishnu Samantaray Degree college places the highest importance on maintaining transparency, fairness, and equity in its admission process. Our commitment to these principles is a testament to our dedication to providing quality education to all, irrespective of their social or economic background.

#### Institutional Values and Best Practices

Bishnu Samantaray Degree college is dedicated to the continuous improvement of both students and teachers, with a focus on providing quality education to all, including those from economically disadvantaged backgrounds. We take pride in our transparent admission process, which adheres to government guidelines and ensures equity and fairness. Our commitment to these principles is a reflection of our institutional values and our unwavering dedication to the cause of education.

We remain open to feedback and continually strive to enhance our educational offerings and support services to meet the evolving needs of our students and the community we serve.

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